



*Christ's Heart for the World's Poor*

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## MWA Policy

### Aid and Development Partnership Agreement – TEMPLATE with Due Diligence checklist

#### Preamble

MWA enters into agreements for aid and development with people and organisations that share a heart for the poor, and wish to relieve poverty, starvation and disease.

MWA desires to be effective, transparent and accountable for its Aid and Development activities, and this template agreement is developed with reference to the Code of Conduct administered by The Australian Council For International Development, of which MWA is a signatory organisation.

All new Partnerships will be subject to an agreement that will be drawn up using the following template as a prompt to include all relevant clauses.

#### Process for Entering into an agreement with a new partner organisation:

1. Complete Due Diligence (using the following checklist)
2. Gain Board Approval to proceed to Agreement
3. Complete written Agreement (using the following template as a prompt and guide)
4. Gain approval of Board and partner organisation.

#### Due diligence checklist for new partners

1. Partner is a Bone Fide organisation
2. A trusted relationship is held between MWA leadership and some or all of the partners leadership team
3. There is evidence the partner has proven effective and sustainable aid and development activity, with current capability.
4. Transparent reporting is available, including
  - a. Personnel
  - b. Activities
  - c. Finances
  - d. Control of funds and Resources
  - e. Anti-fraud and corruption policies
  - f. Safeguarding capabilities
5. There is a clear fit with MWA's Objectives
6. The fit with ACFID / Australian approved Aid and Development Activities can be clearly identified and reported on (especially if the partner also conducts non – development activity)

*Matthew 25:35: For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me... What you did for one of the least of these brothers of mine, you did for me.*

**Tax Deductible donations to Account name: Mission World Aid BSB: 105079 Account # 040615340**



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7. Solid financial history
8. Credible third Party endorsement and/or accreditation.
9. The organisation and its people are not subject to sanction, or proscribed, with reference to:
  - a. the Criminal Code list of terrorist organisations at
  - b. <https://www.nationalsecurity.gov.au/listedterroristorganisations/pages/default.aspx>AND
  - c. the DFAT consolidated list of individuals and entities subject to targeted financial sanctions at: <https://www.dfat.gov.au/international-relations/security/sanctions/Pages/consolidated-list>.

**Template Clauses for Consideration / Inclusion as appropriate in partnership agreement.**

1. Parties to the agreement
  - a. MWA
  - b. Partner
  - c. Primary Stakeholders
  - d. Other(s)
2. Object of the Agreement
  - a. "Aid and Development" Only
  - b. Location
  - c. Specific Outcomes
  - d. Intended Impact
  - e. Sustainable Development Goals (SDG) and Human Rights alignment.
3. Description of the Needs
  - a. Causes
  - b. Current Conditions
4. Description of the Intervention
  - a. MWA role
  - b. Partner role
  - c. Primary Stakeholder role
5. People Responsible
  - a. MWA Project leader
  - b. Partner Project Leader
  - c. Local stakeholders
  - d. Others
6. Project details
  - a. Duration



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- b. Milestones – Review points
- c. People, roles, responsibilities
- d. Materials
- e. Budget
- f. Funding
- g. Complaints Process
- h. Risk Management Assessment

#### 7. Considerations

- a. Effectiveness and communication
- b. Input from and accountability to Primary Stakeholders, monitoring of their engagement and their review of the outcomes
- c. Gender equality, Gender and other potential discrimination (race, language, religion) or violation of human rights (vulnerable, marginalized, disabled)
- d. Motive – aid and development activities only
- e. Environmental sustainability – see Appendix for guiding decision making.
- f. Control of funds and resources
  - i. Ensure partner is able to control funds and resources in accordance with MWA policy
  - ii. Proscribed Organisations, sanctioned persons or organisations checks
  - iii. Commitment or equivalent policy to MWA anti-fraud/anti-corruption policy
- g. Protection of Children and Safeguarding procedures with reference to the MWA Child Protection Policy and the MWA Preventing Sexual Exploitation, Abuse and Harassment policy, including:
  - i. prevention of sexual exploitation, abuse and harassment,
  - ii. incident reporting
- h. Evidence for the intervention
- i. Compliance with local regulatory matters and approvals
- j. Sharing experience and possible IP with other partners
- k. Due Diligence outcomes

#### 8. Reporting and Reviewing

- a. Frequency
  - i. Milestones
  - ii. Timeframe
- b. Outcomes Measurement
- c. Impact Assessment
  - i. Primary Stakeholder input
- d. Format



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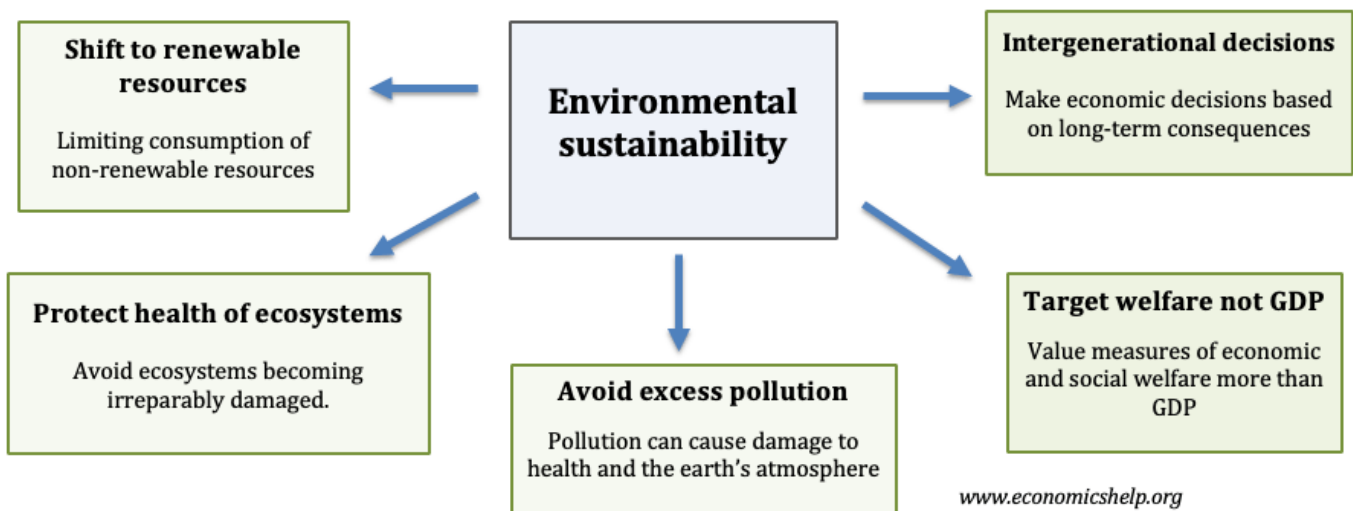
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- e. Transparency and learning for application elsewhere
- f. Portrayal of local people
- 9. Governing Law for the agreement
- 10. Remedies for difficulties and disputes
  - a. Direct negotiations
    - i. Who, Where
  - b. Mediation/arbitration
    - i. Agreed process
  - c. Dissolution
    - i. Causes, Remedies.
- 11. Signatories
  - a. MWA
  - b. Partner
  - c. Local / Primary Stakeholders
  - d. Other(s)

## Appendix. Environmental Sustainability

Definition and issues.

Environmental sustainability is concerned with whether environmental resources will be protected and maintained so that future generations can continue to flourish.



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Environmental sustainability will increasingly rely on education and innovation that enables a growing population to use as few finite resources as possible while being free to lead a fulfilling life. Some issues that may be addressed when developing self-sustainable development projects that relieve or forestall poverty, starvation and disease amongst people of the world include:

- **Long-term health of ecosystems.** Protecting the long-term productivity and health of resources to meet future economic and social needs, e.g. protecting forests, waterways, food supplies, farmland and fishing stocks.
- **Protection of species diversity and ecological structure.** For example, sometimes medicines require elements within specific plant or animal species. If some species go extinct, it limits future technological innovation.
- **Intergenerational decision making.** When making economic decisions, we should focus on implications for future generations, and not just the present moment, considering the potential for quality education.
- **Renewable resources:** Diversifying into energy sources that do not rely as much on non-renewable resources. For example, solar and wind power.
- **Prevent the consequences of pollution.** Policies to ensure the environment of the planet does not deteriorate to a point where future generations face contamination, water shortages, extreme weather events, excess temperature.
- **Treating environmental resources as if they have intrinsic value.** In other words, we shouldn't just rely on a monetary value, i.e. we should protect rainforests because they deserve to be protected rather than relying only on a cost-benefit analysis of whether we gain financially from protecting rainforests.
- **Targeting social welfare/happiness** and environmental sustainability as well as measures of progress such as GDP.

Reference: <https://www.economicshelp.org/blog/143879/economics/environmental-sustainability-definition-and-issues/> - adapted.